



RESOLUTION AUTHORIZING AWARD OF CONTRACT TO THE SELECTED CONTRACTOR FOR THE REHABILITATION OF A SINGLE-FAMILY HOME AT 7313 GROVELAND STATION ROAD IN THE TOWN OF GROVELAND

Resolution No. 17 - 2025

WHEREAS the Livingston County Land Bank Corporation (the “Corporation”) is a not-for-profit corporation duly organized and validly existing under the laws of the State of New York; and

WHEREAS, the Corporation issued a Request for Proposals dated November 25, 2025 for the rehabilitation of a single-family home at 7313 Groveland Station Road in the Town of Groveland, with proposals due on December 17, 2025; and

WHEREAS, the Corporation publicly opened and reviewed all proposals received on December 17, 2025 in accordance with New York State General Municipal Law; and

WHEREAS, the Corporation will conduct interviews with shortlisted contractors following the review process, with interviews scheduled to occur after the Board meeting on December 18, 2025, to determine the best qualified proposer in accordance with the RFP criteria and the Corporation’s procurement policy; and

WHEREAS, the Corporation’s contracted engineers and project consultants at LiRo Engineers, Inc. will assist in the review of proposals, conduct of interviews, and will prepare a recommendation identifying the selected proposer to be awarded the work to be completed at 7313 Groveland Station Road; and

WHEREAS, to expedite project implementation following the completion of the interview process, the Corporation seeks to pre-authorize the award of the contract to the selected proposer, based on the recommendation to be prepared by LiRo Engineers, Inc.; and

WHEREAS, in furtherance thereof, the Corporation and the selected proposer must execute a fully-integrated agreement, which is subject to Board approval in accordance with Corporation policies and by-laws.

NOW, THEREFORE, BE IT RESOLVED BY THE LIVINGSTON COUNTY LAND BANK CORPORATION AS FOLLOWS:

Section 1. The Executive Director is hereby authorized to award the contract for the rehabilitation of a single-family home at 7313 Groveland Station Road in the Town of Groveland to the selected proposer contingent on the following: the completion of interviews with shortlisted contractors; receipt of a recommendation from LiRo Engineers, Inc., and determination of the best qualified proposer in accordance with the RFP criteria and the Corporation’s procurement policy; and



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Section 2. That the Executive Director and Board Chair are each authorized to execute the Intent to Award Letter, the contract agreement, and any other documents related to the project, and have the authority to perform the contract; and

Section 3. This resolution shall take effect immediately

I, William Bacon, Secretary of the Livingston County Land Bank Corporation, a corporation organized and existing under the laws of the State of New York (the "Corporation"), do hereby certify that the above is a true and correct copy of a resolution duly adopted at a meeting of the Board of Directors of the Corporation duly held and convened on December 18, 2025, at which meeting a duly constituted quorum of the Board of Directors was present and acting throughout, and that such resolution has not been modified, rescinded, or revoked, and is at present in full force and effect.

IN WITNESS THEREOF, the undersigned has affixed his signature this 18th day of DECEMBER, 2025.

x 
William Bacon
Corporation Secretary