

Livingston County Land Bank Corporation
Board of Directors Special Meeting
June 10, 2024
Meeting Minutes

Members: DANIEL L. PANGRAZIO, Livingston County Board of Supervisors; IAN COYLE, Livingston County Administrator; ANGELA ELLIS, Deputy County Administrator & Land Bank Executive Director; SHANNON HILLIER, Livingston County Attorney; WILLIAM FULLER, Real Property Tax Services; AMY DAVIES, Livingston County Treasurer

Absent:

Staff: JOSEPH GUNTHER, Community Development Specialist; STEPHANIE JOHNSON, Administrative Secretary

Guests:

Agenda Item	Call to Order and Welcome
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Mr. Pangrazio called the meeting to order at 2:00 p.m. and welcomed the group.

Agenda Item	Properties/Projects
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a) 52 W. Main St. – Avon

Mr. Gunther mentioned we received one bid, from Wargo Enterprises, for the demolition. Their bid came in at \$35,300.00 which is within the range we expected. If the Board approves the bid award today we can move forward and send the award letter to Wargo Enterprises and Ms. Hillier and Mr. Gunther can begin drafting the contract.

A motion awarding the bid for the demolition of 52 West Main Street in Avon to Wargo Enterprises was made by Mr. Coyle and seconded by Ms. Hillier. The motion carried unanimously.

Agenda Item	Other Business
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- The New York State Land bank Attorney sent an email earlier today regarding a law that has recently passed requiring State and local public authorities and non-profit organizations must start video recording and live streaming their meetings. Mr. Gunther will read through the information he received for further details as to when this needs to begin and what equipment is needed.
- 24 Stanley Street property is complete. The board discussed previously about holding an open house to potentially sell the property ourselves without a realtor. Dates to hold the open house were discussed and decided to hold it after the July 4th holiday. Suggestion was made to contact the County Highway Department to see if they could make us a sign to put in the front yard to advertise the sale and open house. A listing price and application process was discussed. The idea is to try to get as close to breaking even on the property as possible and would like to have applications available to day of the open house for viewers to take and fill out.

Next Meeting: Thursday June 27, 2024 at 2:15 p.m. in Room 205/208.

Agenda Item	Adjournment
	<p>Mr. Pangrazio asked if there was a motion to adjourn.</p> <p><i>A motion to adjourn was made by Ms. Hillier and seconded by Mr. Fuller.</i></p> <p>The motion carried.</p> <p>Mr. Pangrazio adjourned the meeting at 2:27 p.m.</p>

Respectfully submitted, William Bacon, Secretary

Recorded by, Stephanie Johnson, Administrative Secretary