

Livingston County Land Bank Corporation
Board of Directors Meeting
October 27, 2022
Meeting Minutes

Members: DANIEL L. PANGRAZIO, Livingston County Board of Supervisors; AMY DAVIES, Livingston County Treasurer; SHANNON HILLIER, Livingston County Attorney; IAN COYLE, Livingston County Administrator; ANGELA ELLIS, Deputy County Administrator & Land Bank Executive Director; WILLIAM FULLER, Real Property Tax Services; WILLIAM BACON, Economic Development

Absent:

Staff: JOSEPH GUNTHER, Community Development Specialist; STEPHANIE JOHNSON, Administrative Secretary

Guests:

Agenda Item	Call to Order and Welcome
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Mr. Pangrazio called the meeting to order at 1:31p.m. and welcomed the group.

Agenda Item	Approval of Minutes from September 22, 2022
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Mr. Pangrazio asked if there were any additions, corrections, or deletions to the September 22, 2022 Draft Meeting Minutes.

A motion to approve the September 22, 2022 meeting minutes was made by Ms. Hillier and seconded by Ms. Davies.

The motion carried.

Agenda Item	Treasurer's Report
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Ms. Davies reported per the distributed document:

Account # 7988 The starting balance was \$181,566.01 Total expenses were \$109.67. Total deposits were \$0. The Ending Balance equals \$181,456.34.

Account # 6363 The starting balance was \$500,000.00. Total expenses were \$0. Total deposits were \$0. The Ending Balance equals \$500,000.00.

A motion to accept the Treasurer's Report was made by Mr. Bacon and seconded by Mr. Coyle.

The motion carried.

Agenda Item	NYS BUDGET – Land Bank Funding
<p>Mr. Gunther has requested we hold off on this at the moment until we have a contractor help with the shared services agreement for HCR funding between the Land Bank and the County. Once this is set, Resolution No. 4-2022 can be voted on.</p>	
Agenda Item	2023 Land Bank Budget Review
<p>Mr. Gunther reported on the 2023 Budget. One change to the budget handout was mentioned. ARPA Funder (Property Acquisition/Renovation/Demo) should be \$500,000.00 rather than \$499, 965.00.</p> <p><i>A motion to approve the 2023 Land Bank Budget with the mentioned change was made by Mr. Fuller and seconded by Mr. Coyle.</i> The motion carried.</p>	
Agenda Item	ARPA
<p>a) Property Acquisition Update</p> <ul style="list-style-type: none"> • Mr. Gunther reported. We need to come up with a plan to spend the funds as we only have a few years to spend the money. • Mr. Coyle suggested some ways for finding properties such as, looking into M&T Bank and see if we can get a list of all the properties they currently own, going to Realtor.com and creating a Livingston County account to search listings, possibly putting an ad in the Pennysaver, do an outreach to Greater Rochester Association of Realtors Livingston County branch, and check HUD and Homepath. Mr. Coyle mentioned he will reach out to someone at M&T Bank. • Suggestions were made to check into panelized homes, or having Boces come in and build a home. 	
Agenda Item	Properties/Projects
<p>a) Supportive Housing Project</p> <p>i) Project Update</p> <p>The deadline has passed for the counter offer. The Board decided to wait it out a little longer with them and see if they get back to us. In the meantime we will begin making calls to the owners of Logan’s Inn in Dansville and The Greenway in Mt. Morris to discuss interest in purchasing the properties. The ESSHI funding will need to be updated because it is currently specific to the Avon property.</p>	

b) 24 Stanley St.- Mt. Morris

Discussed reaching out to Boces to see if they could potentially do some of the work. Mr. Gunther will get in touch with Ryan Snyder, who has a contact person at Boces, to get this information and reach out to them to discuss options for construction.

c) 32 Jefferson St. – Dansville

i) Demolition

Demolition is complete. LiRo did the inspection of the property and provided the contractors with a list of things that needed to be completed. As of last week there were only a few things that needed to be done such as, seeding and grating.

Discussion took place regarding types of homes to put on this property such as a modular or panelized home. The idea of a modular or doublewide may not work due to the size of the lot, the home would have to be set perpendicular to the street, and there are no other modular or doublewide homes on this street so it may not be a good fit. Mr. Coyle suggested spending a little time doing some research on prices of homes. If we exhaust those options then we should discuss just selling the vacant lot.

d) Mobile and Manufactured Home Replacement Project

Mr. Gunther reported we should hopefully hear in November if we are approved for the funding or not.

Agenda Item

Other Business

Mr. Gunther mentioned our contract with T Y Lin Incorporated has expired. We currently still have a contract with Wendell and LiRo Engineers. Decision was made not to renew the contract with T Y Lin.

Mr. Gunther asked if we should look into finding a third company to contract with. Ms. Ellis mentioned trying to contract with C&S Engineers, she will reach out to them.

Agenda Item

Adjournment

Mr. Pangrazio asked if there was a motion to adjourn.

A motion to adjourn was made by Mr. Coyle and seconded by Mr. Bacon.

The motion carried.

Mr. Pangrazio adjourned the meeting at 2:24p.m.

Respectfully submitted, William Bacon, Secretary

Recorded by, Stephanie Johnson, Administrative Secretary