

Livingston County Land Bank Corporation
Board of Directors Meeting
September 22, 2022
Meeting Minutes

Members: DANIEL L. PANGRAZIO, Livingston County Board of Supervisors; AMY DAVIES, Livingston County Treasurer; SHANNON HILLIER, Livingston County Attorney; IAN COYLE, Livingston County Administrator; ANGELA ELLIS, Deputy County Administrator & Land Bank Executive Director;

Absent: WILLIAM FULLER, Real Property Tax Services; WILLIAM BACON, Economic Development

Staff: JOSEPH GUNTHER, Community Development Specialist; STEPHANIE JOHNSON, Administrative Secretary

Guests:

Agenda Item	Call to Order and Welcome
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Mr. Pangrazio called the meeting to order at 1:31p.m. and welcomed the group.

Agenda Item	Approval of Minutes from September 7, 2022
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Mr. Pangrazio asked if there were any additions, corrections, or deletions to the September 7, 2022 Draft Special Meeting Minutes.

A motion to approve the September 7, 2022 special meeting minutes was made by Ms. Davies and seconded by Ms. Hillier.

The motion carried.

Agenda Item	Treasurer's Report
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Ms. Davies reported per the distributed document:

Account # 7988 The starting balance was \$133,916.01 Total expenses were \$2,350.00. Total deposits were \$50,000.00. The Ending Balance equals \$181,566.01.

Account # 6363 The starting balance was \$500,000.00. Total expenses were \$0. Total deposits were \$0. The Ending Balance equals \$500,000.00.

A motion to accept the Treasurer's Report was made by Ms. Hillier and seconded by Mr. Coyle.

The motion carried.

Agenda Item	NYS BUDGET – Land Bank Funding
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a) Application Update

Mr. Gunther provided an update:

We received the grant for \$100,000. We have 15 days to execute the grant agreement. There is potential for two more grants over the next two years with a max amount of \$300,000 over three years.

Ms. Ellis added we should expect the application for phase two to be coming out in October. We will have 12-24 months to spend the funds.

A motion to approve Resolution 3-2022 was made by Mr. Coyle and seconded by Ms. Hillier. The motion carried.

Agenda Item	ARPA
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a) Property Acquisition Update

Mr. Gunther reported there a few properties we are currently looking at. A bank owned property in Caledonia, and a property in Mount Morris on Chapel Street. Mr. Gunther will be reaching out, sending a letter, to the owner of the Chapel Street property explaining who we are and see if she would be interested in selling to us. This could be a good property to bundle with the Stanley Street property. Mr. Coyle mentioned a property on Big Tree Street in Livonia and possibly one on Morrow Lane in York. Ms. Hillier mentioned a property on Center Street in Nunda that would be a rehab that is fully foreclosed. Watch for that to become an active listing.

Agenda Item	Properties/Projects
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A) Supportive Housing Project

i) Project Update

Still no response from the homeowner. Ms. Hillier has reached out to their attorney who stated he has also not heard from them. Ms. Hillier is going to send an email to the homeowner to try to push them along. Will give them 10 business days to respond or the offer will be voided.

Conversation about a back-up property if this falls through. Mr. Coyle suggested looking into Logans Inn in Dansville or the Greenway Motel in Mount Morris.

B) 24 Stanley St. – Mt. Morris

Still waiting on another property to bundle together for funding.

Ideally would like to pair this property with another property in Mount Morris or close by.

Discussion regarding having a contractor lined up and ready to go. Possibility of sending out

bid applications to contractors so we have a list. Ms. Davies know of a new contracting company and will reach out and give them information regarding our group and see if they would be interested in working with the Land Bank Corporation.

C) 32 Jefferson St. – Dansville

i) Schedule:

Mr. Gunther reported this property is currently being demolished. Scheduled to clean up tomorrow and will complete seeding and grating next week.

Discussion was had regarding building a modular home on the property, possibly a small two-story home. Mr. Gunther will reach out to Sanford Homes, AGL, and Key Modular Homes as options to purchase modular homes from. ARPA funds will be used to purchase the home.

D) 140 Lima Rd – Geneseo

i) Habitat Update

Mr. Gunther reported this project is complete. Waiting to schedule a time for the board to visit. Waiting for Habitat to sell the home/property. Anything over \$100,000 will be split between Habitat and Land Bank.

E) 1920 Buell Ave. K&K Stripping – Lima

i) DEC Schedule Update

Mr. Gunther reported we are currently waiting for the land to be cleaned. Currently going back and forth as to whether or not there needs to be an easement. Mr. Gunther is trying to find the code regarding this. Suggestion was made for Mr. Gunther to reach out to Mark Grove at the Department of Health to see if he has any information regarding this.

F) Mobile and Manufactured Home Replacement Project

Mr. Gunther reported the application has been submitted. We are just waiting to see if we get approved.

Agenda Item

Other Business

- Ms. Ellis mentioned that she will be meeting with Joe and Penny next week to work on the budget.

Next Board meeting will be held October 27, 2022 at 1:30p.m. in Room 205/208

Agenda Item

Adjournment

Mr. Pangrazio asked if there was a motion to adjourn.

A motion to adjourn was made by Mr. Coyle and seconded by Ms. Hillier.

The motion carried.

Mr. Pangrazio adjourned the meeting at 2:20p.m.

Respectfully submitted, William Bacon, Secretary

Recorded by, Stephanie Johnson, Administrative Secretary