



## LIVINGSTON COUNTY LAND BANK CORPORATION

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*Daniel L. Pangrazio, Chairman*

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### Livingston County Land Bank Corporation (LCLBC)

#### Board of Directors Meeting

Thursday, February 28, 2019

1:30 p.m.

Livingston County Government Center, Room 303B

- 1) **Call to Order and Welcome**  
Introduction of Joe Gunther, Program Specialist
- 2) **Approval of Minutes – January 24, 2019**
- 3) **Treasurer’s Report**
  - a) **Contract with Payroll Services**
  - b) **Membership fee with the NYLBA**
- 4) **Financial Audit – Presentation by The Bonadio Group**
- 5) **Organizational Actions**
  - a) **2019 Calendar**
  - b) **Officers and Designations**
- 6) **Grant Contract Execution / Due Diligence with Enterprise Community Partners, Inc.**
  - a) **Insurance Options/Property Purchase Update**
  - b) **Status of Enterprise Check-In Conference Call**
  - c) **Update on Deed Restriction Requirements**
  - d) **Proposed Budget and Work Plan modifications**
- 7) **Potential Land Bank Property**
  - a) **Habitat for Humanity Proposed Properties / Potential Preferred Partner Resolution**
  - b) **Update on Letters to Brokers**
- 8) **Website Progress Update**

- 9) NYLBA Update / Other Organizational Activities / General Discussion / Next Steps**
  - a) Update on Filing for 501c3 Status (Form 1023) with IRS**
  - b) 2018 Annual Report & 2019 Work Plan**

**10) Other Business**

**11) Next Meeting**

**12) Adjournment**