



## 2019 Work Plan Priorities

2019 Work Plan Priorities	Status
1) Complete Enterprise grant due diligence checklist. Acquire General Liability insurance.	On-going
2) Hire a land bank staff member.	Completed
3) Submit acquisition offers for properties at 0 South Livonia Road in the Town of Conesus and 7 Grove Street in the Village of Mt. Morris.	On-going
4) Improve and/or dispose of properties through established LCLBC programs, doing so in conformance with adopted LCLBC Property Acquisition Policy.	Upon acquisition
5) Finish LCLBC Website development. Maintain website updates in compliance with Section 2800 of the Public Authorities Law.	On-Going
6) Identify/acquire other properties that meet LCLBC's property selection criteria; improve properties through demolition or rehabilitation in partnership with local organizations and municipalities.	In Process
7) Identify funding sources and secure Land Bank operating capital. Continue to support the efforts of the New York Land Bank Association (NYLBA) in seeking Land Bank funding from New York State. Prepare letters of support for State funding to our State Senate and Assembly representatives.	On-going
8) Prepare the 2018 LCLBC Annual Report. The Report must be approved by the Board of Directors and completed in PARIS by March 31, 2019. Prepare Audit, Procurement, and Investment Reports in PARIS; deadline: March 31, 2019.	On-going
9) Finalize/complete organizational documents, policies and procedures in compliance with NYS Public Authorities Law and Not-for-Profit Corporation Law.	In Process